

## Date: 26.11.2020

To The General Manager Bombay Stock Exchange & Listing Corporate Relationship Department, 1<sup>st</sup> Floor, New Trading Ring, Rotunda Building PJ Tower, Dalal Street, Fort Mumbai-400001 Scrip code – 506935,

## Subject: Intimation of 35th AGM and Book Closure Date

Dear Sir/Madam,

In pursuant to Regulation 30, 42, 44 and other applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that:

- A) The 35<sup>th</sup> Annual General Meeting of the Company will be held on Monday, 21<sup>st</sup> December, 2020 at 04:30 PM through Video Conferencing.
- B) We have provided the facility to vote by electronic means (e-voting) on all resolutions as set out in the notice of AGM to those members, who are holding shares either in physical or electronic form as on the cut-off date i.e. Monday, 14<sup>th</sup> December, 2020. The remote evoting will commence at 09:00 AM on Friday, 18<sup>th</sup> December, 2020 and end at 05:00 PM on Sunday, 20<sup>th</sup> December, 2020.
- C) Notice of AGM along with Annual Report 2019-20, is being sent to the shareholders through e-mail on their registered email ids.

 D) The register of members and share transfer books of the company will remain closed from December 15, 2020 to December 21, 2020 for the purpose of AGM.

We are enclosing the Notice of 35<sup>th</sup> AGM.

Please take the same in your records.

Thanking you, Your Faithfully, For CONTINENTAL CHEMICALS LIMITED

Naresh Kumar Chibba (Managing Director) DIN: 00376963 R/o: S-522, Greater Kailash-1 New Delhi -110048

Encl: Notice of 35<sup>th</sup> AGM

# Continental Chemicals Kimited

CIN - L24123UP1984PLC014111 REGISTERED OFFICE: A-7, SECTOR-VII, NOIDA-201301, U.P. Tel: 91-120-2423316 Fax: 91-120-2423316 Email: info@continentalsoft.com, <u>nkc@continentalsoft.com</u> Web: <u>www.continentalchemicalsltd.com</u>

#### NOTICE TO THE SHAREHOLDERS

Notice is hereby given that the 35<sup>th</sup> Annual General Meeting of Continental Chemicals Limited will be held on Monday, the 21<sup>st</sup> December 2020 at 4.30 P.M. through Video Conferencing (VC) to transact the following business:

#### ORDINARY BUSINESS

1. To receive, consider and adopt the Board's Report for the year ended 31<sup>st</sup> March 2020, audited Statement of Profit and Loss for the year, Balance Sheet as on that date, and the Report of the Auditors thereon.

2. To appoint a Director in place of Ms. Sunaina Chibba (DIN: 00370454), who retires by rotation and being eligible, offers herself for reappointment.

#### SPECIAL BUSINESS

3. Regularization of Mr. Aditya Vikram Chibba (DIN: 02838045) As Director of the Company, to consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 149, 152 and any other applicable provisions of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force) Mr. Aditya Vikram Chibba (DIN: 02838045), who was appointed as Additional Director on November 12, 2020 be and is hereby appointed as Director of the Company liable to retire by rotation.

RESOLVED FURTHER THAT Directors/Company Secretary of the Company, be and is hereby severally authorized to file necessary returns/forms to the Registrar of Companies and to do all such acts, deeds and things that may be necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid resolution."

By Order of the Board of Directors

Sd/-Bhawna Gupta Company Secretary

PLACE: NOIDA DATE: 25.11.2020

#### NOTES:

1. As you are aware, in view of the situation arising due to COVID-19 global pandemic, the Ministry of Corporate Affairs ("MCA") vide its circular dated May 5, 2020 read with circulars dated April 8, 2020 and April 13, 2020 (collectively referred to as "MCA Circulars") has permitted the holding of the Annual General Meeting ("AGM") through VC / OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and MCA Circulars, the AGM of the Company is being held through VC / OAVM.

2. Explanatory statement pursuant to Section 102 of the Companies Act, 2013 is annexed hereto.

3. Since, the AGM is being conducted through VC/OAVM; there is no provision for appointment of proxies. Accordingly, appointment of proxies by the members will not be available.

4. Corporate members intending to attend the AGM through authorised representatives are requested to send a scanned copy of duly certified copy of the board or governing body resolution authorising the representatives to attend and vote at the Annual General Meeting. The said Resolution/Authorization shall be sent to the Scrutinizer by email through its registered email address to <u>bsgoyal.associates@gmail.com</u> with a copy marked to helpdesk.evoting@cdslindia.com.

5. Members attending the AGM through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.

6. Additional information, pursuant to Regulation 36 (3), of the Listing Regulations, in respect of re-appointment of Director retiring by rotation as mentioned in item number 02 and regularization of director's appointment at the Annual General Meeting and Explanatory Statement as required under Section 102 of the Companies Act, 2013, in respect of special business under item number 03 of the Notice is appended hereto and forms part of this Notice.

.7. (a) The Register of Members and Share Transfer Books of the Company will remain closed from 15<sup>th</sup> December 2020 to 21<sup>st</sup> December, 2020 (both days inclusive).

(b) The remote e-voting period commences on Friday, December 18 2020 (09:00 am) and ends on Sunday 20<sup>th</sup> December, 2020 (05:00 pm). No evoting shall be allowed beyond the said date and time. During this period members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of December 14, 2020, may cast their vote by remote e-voting.

8. Members holding shares in physical form are requested to intimate immediately to the Registrar & Share Transfer Agent of the Company, BEETAL FINANCIAL & COMPUTER SERVICES PVT LTD., Beetal House, 3<sup>rd</sup> Floor, 99, Madangir, Behind LSC, New Delhi – 110062; TEL:011-29961281-283, 26051061, 26051064, Email:beetalrta@gmail.com Website: <a href="http://www.beetalfinancial.com">www.beetalfinancial.com</a> quoting registered Folio No. (a) details of their bank account/change in bank account, if any, and (b) change in their address, if any, with pin code number.

In case share are in demat form members are requested to update their bank detail with their depository participant.

The shareholders having shares in physical form are requested to dematerialize the shares at the earliest.

9. In terms of Section 72 of the Companies Act, 2013 and the applicable provisions, the shareholders of the Company may nominate a person in whose name the shares held by him/them shall vest in the event of his/their death. Shareholders desirous of availing this facility may submit the requisite nomination form.

10. Any member requiring further information on the Accounts at the meeting is requested to send the queries in writing to Company Secretary and Compliance Officer on <u>compliance@continentalsoft.com</u>, at least one week before the meeting.

11. In respect of the matters pertaining to Bank details, ECS mandates, nomination, power of attorney, change in name/address etc., the members are requested to approach the Company's Registrars and Share Transfer Agent, in respect of shares held in physical form and the respective Depository Participants, in case of shares held in electronic form. In all correspondence with the Company/Registrar and Share Transfer Agent, members are requested to quote their folio numbers or DP ID and Client ID for physical or electronic holdings respectively.

12. The documents referred to in the proposed resolutions are available for inspection at its Registered Office of the Company during normal business hours on any working day except Saturdays, up to the date of meeting.

13. SEBI has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat account. Members holding shares in physical form can submit their PAN to the Company/Registrar.

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14. Members who hold shares in multiple folios in identical names or joint holding in the same order of names are requested to send the share certificates to the Registrar, for consolidation into a single folio.

15. In compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, the Annual Report including audited financial statements for the financial year 2020 including notice of 35<sup>th</sup> AGM is being sent only through electronic mode to those Members who have not registered their e-mail address so far are requested to register their e-mail address for receiving all communication including Annual Report, Notices, Circulars, etc. from the Company electronically.

In case you have not registered your email id with depository you may registered your email id in following manner.

Physical Holding	Send a signed request the Company, at <a href="mailto:info@continentalsoft.com">info@continentalsoft.com</a> ;		
	compliance@continentalsoft.com or beetalrta@gmail.com providing Folio		
	number, Name of the shareholder, scanned copy of the share certificate (Front		
	and Back), PAN( Self attested scanned copy of PAN Card), AADHAR ( Self		
	attested scanned copy of Aadhar Card) for registering email address.		
Demat Holding	Please contact your Depositary Participant (DP) and register your email		
_	address as per the process advised by DP.		

16. Additional information, pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 in respect of the Directors seeking appointment/re-appointment is annexed to the notice.

17. Voting through electronic means: In compliance with the provisions of Regulation 44 of the Listing Regulations and Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 Company is offering e-voting facility to its members. Detailed procedure is given as below.

## INSTRUCTION FOR REMOTE EVOTING, EVOTING AND JOINING OF AGM THROUGH VIDEO CONFERENCING

- (i) The voting period begins on 18-12-2020 from 09:00 AM and ends on 20-12-2020 at 05:00 PM. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 14-12-2020; may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) The shareholders need to visit the e-voting website <a href="http://www.evotingindia.com">http://www.evotingindia.com</a>.
- (iv) Click on "Shareholders" module.
- (v) Now enter your User ID

(vi)

- a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company. OR

Alternatively, if you are registered for CDSL's EASI/EASIEST e-services, you can log-in at https://www.cdslindia.com from Login - Myeasi using your login credentials. Once you successfully log-in to CDSL's EASI/EASIEST e-services, click on e-Voting option and proceed directly to cast your vote electronically.

- Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
- (viii) If you are a first time user follow the steps given below:

For Shareholders holding sha	res in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric PAN issued Income Tax Department (Applicable for both dem shareholders as well as physical shareholders)	
	<ul> <li>Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence/PAN number which is mentioned in email.</li> </ul>	
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.	
	<ul> <li>If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iii).</li> </ul>	

(ix) After entering these details appropriately, click on "SUBMIT" tab.

(x) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is also to be used by the demat holders for voting on resolutions of any other company for which they are eligible to vote, provided that the company opts for e-voting through CDSL/NSDL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
 (xi) For shareholders holding shares in physical form, the details can be used only for remote e-voting on the resolutions contained in this Notice.

(xii) Click on the EVSN for Continental Chemicals Limited.

(xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same, the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

(xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

(xv) After selecting the resolution on which you have decided to vote, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

(xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

(xvii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.

(xviii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

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(xix) Shareholders can also cast their vote using CDSL's mobile app "m-Voting". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

PROCESS FOR THOSE SHAREHOLDERS WHO WISH TO OBTAIN LOGIN CREDENTIALS FOR E-VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE BUT WHOSE EMAIL ADDRESSES IS NOT REGISTERED WITH THE DEPOSITORIES:

- 1. For Physical shareholders- Kindly send an email with a scanned request letter duly signed by 1st shareholder, scan copy of front and back of one share certificate, copy of PAN card and Aadhar card to <u>info@continentalsoft.com</u>; or <u>compliance@continentalsoft.com</u> or <u>beetalrta@gmail.com</u>
- 2. For Demat shareholders Kindly update your email id with your depository participant and send copy of client master to info@continentalsoft.com; or compliance@continentalsoft.com or beetalrta@gmail.com

### INSTRUCTIONS FOR JOINING MEETING THROUGH VC:

- (i) The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
- (ii) Only those shareholders, who are present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
- (iii) If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
- (iv) Shareholders who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.

Note for Non - Individual Shareholders and Custodians

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>.
   After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would
- be able to link the account(s) for which they wish to vote on.
  The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favor of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; <u>bsgoyal.associates@gmail.com;</u> or <u>info@continentalsoft.com</u> or <u>compliance@continentalsoft.com</u> if they have voted from individual tab & amp; not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

If you have any queries or issues regarding attending AGM; e-Voting from the e-Voting System, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or contact Mr. Nitin Kunder (022- 23058738) or Mr. Mehboob Lakhani (022-23058543) or Mr. Rakesh Dalvi (022-23058542).

All grievances connected with the facility for voting by electronic means may be addressed to

Mr. Rakesh Dalvi, Manager, (CDSL)

Central Depository Services (India) Limited,

A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds,

N M Joshi Marg, Lower Parel (East),

Mumbai - 400013

or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

## PRE-REQUISITE FOR JOINING OF MEETING THROUGH DESKTOP OR LAPTOP:

System requirement:

- Windows 7, 8 or 10
- I3
- Microphone, speaker
- Internet speed minimum 700 kbps
- Date and time of computer should be current date and time

### PRE-REQUISITE FOR JOINING OF MEETING THROUGH MOBILE:

• Please download WebEx application from play store.

NOTE:IT IS ADVISABLE TO LOGIN BEFOREHAND AT E-VOTING SYSTEM AS EXPLAINED IN E-VOTING INSTRUCTIONSABOVE, TO BE FAMILIAR WITH THE PROCEDURE, SO THAT YOU DO NOT FACE ANY TROUBLE WHILE LOGGING-INDURING THE AGM.

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# EXPLANATORY STATEMENT PURSUANT TO SECTION102 OF THE COMPANIES ACT, 2013 Item no. 3

Mr. Aditya Vikram Chibba (DIN: 02838045) was appointed as a Non-Executive Additional Director on the Board of the Company pursuant to the provisions of Section 161 of the Act read with the Companies (Appointment and Qualification of Directors) Rules, 2014. He holds office as Non-Executive Additional Director of the Company up to the conclusion/ date of the ensuing Annual General Meeting of the Company.

Mr. Aditya Vikram Chibba one of the individual promoter of the Company holds 12,51,700 equity shares out of which 12,50,000 equity shares were allotted to him on 14-10-2019 by way of preferential allotment. He is non-resident Indian (NRI) who belongs to promoter group. He has been graduated from Kingston University London, UK. He has more than ten years overall experience in I.T. companies including marketing and sales.

Mr. Aditya Vikram Chibba is not disqualified from being appointed as Director in terms of Section 164 of the Act and has given his consent to act as Director.

Details of Director whose appointment as Non-Executive Director is proposed at Item No 3, is provided in the "Annexure – A" to the Notice pursuant to the provisions of (i) the Listing Regulations and (ii) Secretarial Standard on General Meetings ("SS-2"), issued by the Institute of Company Secretaries of India.

Mr. Aditya Vikram Chibba is interested in the resolution set out at Item No. 3 of the Notice with regard of his appointment. The relatives of, Mr. Aditya Vikram Chibba may be deemed to be interested in the respective resolution to the extent of their shareholding interest, if any, in the Company.

The Board recommends the Ordinary Resolution set out at Item No. 3 of the Notice for approval by the member.

#### **'Annexure** – A'

Information pursuant to regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with the provisions of Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India regarding the directors proposed to be appointed/re-appointed

Name of the Director	Aditya Vikram Chibba	Sunaina Chibba
Date of Birth	06/10/1988	27/08/1984
Nationality	Indian	Indian
Date of appointment	12/11/2020	29/09/2014
Qualifications	Graduated from Kingston University London, UK	M.B.A. from University of Westminster, U.K.
Experience	More than 10 years overall experience in I.T. companies including marketing and sales	worked as director in different companies in last 15 years
Directorship in other companies	N.A.	N.A.
Memberships/ Chairmanships of Committees of other public Companies	N.A.	N.A.
Number of Board meeting attended in FY 2019-20	NIL	6
Shareholding	12,51,700 equity shares i.e. 55.66% Shares	NIL
Details of Remuneration	NIL	NIL
Relationship with other directors	Son of Mr. Naresh Kumar Chibba, MD of the Company	Daughter of Mr. Naresh Kumar Chibba, MD of Company

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By Order of the Board of Directors

Place: Noida Date: 25.11.2020 Sd/-Bhawna Gupta Company Secretary